



eMACS 24.1 Release

Feature Snapshot – Updates to All Modules

IMPORTANT:

The eMACS 24.1 release upgrade will be promoted to the eMACS Production environment beginning Friday, March 15, 2024, at 7 PM MDT/MST through Sunday, March 17, 2024, at 10 AM MDT/MST. During this time frame the Production environment WILL NOT be available to agencies or vendors.

Agencies are asked to review events they may have opening during or around this time frame and consider if any action is necessary, i.e., extending Open Date, and if applicable, the Q&A Submission Close Date. The Q&A Submission Close Date for the Q&A Board is often missed in this review.

Listed below are changes taking immediate effect on Monday, March 18, 2024. These changes should NOT affect existing functionality, permissions, or access rights.

State Financial Services Division
State Procurement Bureau

Mitchell Building, Rm 165
PO Box 200135
Helena, MT 59620
406-444-2575



Vendor Management Enhancements

Vendor Search - New Experience View Enhancements

eMACS has updated the search experience for various documents over past releases. A new experience view for Vendor Search has been available for the past two releases. The new user interface provides a consistent, modern, and end-to-end experience for users with easier access to important functions, enhancing the user experience. Based on the devices being used, desktop, tablet, or mobile, the new responsive layout also offers adaptive display sizes for user convenience.

With this release, the new experience for Supplier Search is no longer considered in Beta. Features that are standard with the classic (current) Supplier Search and other enhancements are available in the new experience. A separate document has been compiled to show the new search in detail and this can be found at <https://spb.mt.gov/eMACS-Resources> > AGENCIES > Product Releases. The file is titled “24.1 New Vendor Search Enhancements.”

Total Contract Manager (TCM) Enhancements

PDF Document Preview

Currently, users can only view attachments stored in Total Contract Manager (TCM) by downloading them to their devices. In the 24.1 release, we are updating the viewing function of PDF attachments so that users may view them directly within TCM. Users may still download the attachments if they wish, but downloading will no longer be the default behavior.

NOTE - This functionality currently only applies to existing contract documents that are already in PDF format.

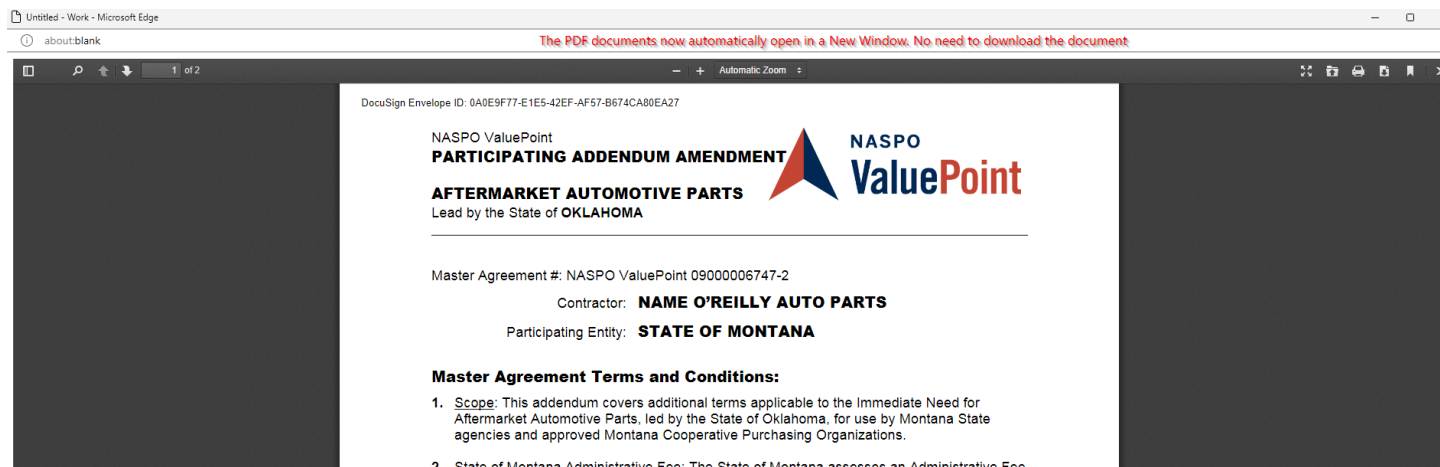
Current View

The screenshot displays the Montana eProcurement System (eMACS) interface. The main content area shows a contract document for 'SPB-DOA15-2663G' (eProcurement System (eMACS)). The contract is in 'Executed: In Effect' status, with an end date of 1/8/2025 at 11:59 PM MST. The 'Attachments' section lists two documents: 'DOA15-2663G_PA_eProcurement System (eMACS)' and 'DOA15-2663G Participating Addendum.pdf'. A red box highlights the 'Attachments' section, and a red arrow points from the 'Print/Send with Contract' button to the highlighted attachment.

Print Order	Attachment	Contract	Version	Size	Date Uploaded	Actions
1	DOA15-2663G_PA_eProcurement System (eMACS)		1	379 KB	12/17/2019 8:01:12 AM	Actions



Enhancement View



- When clicking on the existing PDF attachment button, it will now open the PDF viewer rather than prompt the user to download the PDF.
- This functionality can be found in the following locations:
 1. **Attachments** area on contracts
 - Top of the Attachments page (**NOTE:** This is reserved for the Fully Executed PDF/Full Contract PDF)
 - General tab
 - Internal tab
 - Obligations tab
 2. **Communication Center** area on contracts
 - Emails that have PDF attachments on the Internal tab
 - Emails that have PDF attachments on the External tab
 3. **Contract Attachment Search Results**
 4. **Contract Summary** page and overlay
 5. **Supplier Portal**
 - **Attachments** page
- The PDF Viewer can only support a maximum file size of 50MB. If a PDF is greater than 50MB in size, the file will download instead.



Allow Full Contract Documents in External Communications Emails

Currently, an Executed contract cannot be sent via an external email sent from the Communications Center. The Attachments section does not show the fully executed contract nor the full contract PDF. In the 24.1 release, we are adding the ability for users to choose the Executed contract to be included in an external email sent from the Communications Center. Users will be able to select either the fully executed contract or the full contract PDF to include. This functionality will respect the Allow attachments in the email communication setting for the organization, allowing organizations to restrict this functionality if desired.

Current View

Executed: In Effect This contract is in effect through the end date of 1/8/2025 at 11:59 PM MST. Contract Actions

If you would like to edit this contract please check it out. Check Out

SPB-DOA15-2663G
eProcurement System (eMACS)

Type: IT Service
2nd Party: SciQuest, Inc
Dates: 1/9/2020 - 1/8/2025
Version: Renewal 1, Amendment 0
▶ Lifetime Spend (USD)
View Contract

Attachments View XML History ?

Contract was fully executed via eSignature on 12/18/2019.
[Fully Executed Contract](#) (1,586 KB)

General (14) Internal Only (0) Obligations (0)

This Fully Executed Contract does NOT show as an option for an attachment when starting a communication from the Communication Center in the record in TCM.

1-14 of 14 Results 50 Per Page

Print Order	Attachment	Print/Send with Contract	Version	Size	Date Uploaded	
1	DOA15-2663G_PA_eProcurement System (eMACS) DOA15-2663G Participating Addendum.pdf	✗	1	379 KB	12/17/2019 8:01:12 AM	Actions
2	SPB-DOA15-2663G_State of Montana Renewal Order_12172019.pdf	✓	1	1,446 KB	12/17/2019 9:57:24 AM	Actions

Enhancement View

Executed: In Effect This contract is in effect through the end date of 12/11/2024 at 11:59 PM MST. Amendment Underway Contract Actions

If you would like to edit this contract please check it out. Check Out

OPI-STNDRD-2024-0017
OPI Training Demo Dec 11

Type: Standard Contract
2nd Party: City of Butte
Dates: 12/11/2023 - 12/11/2024
Version: Renewal 0, Amendment 0
▶ Lifetime Spend (USD)
View Contract

Attachments View XML History ?

Contract was fully executed on 12/11/2023 and uploaded on 12/11/2023.
[Fully Executed Contract](#) (131 KB)

General (1) Internal Only (0) Obligations (0)

This record only has one attached document and one Fully Executed Contract document.


1-1 of 1 Results 50 Per Page

Print Order	Attachment	Print/Send with Contract	Show on Vendor Portal	Version	Size	Date Uploaded	
1	Signed PDF Contract Document.pdf	✓	✗	1	131 KB	12/11/2023 6:38:41 AM	Actions





External Communication


x









Subject 


























:\${CONTRACT_NUMBER}

Body 

Format 

Size 

➤ Recipients (Optional)

▼ Attachments (Optional)

<input type="checkbox"/>	Attachment	Show on Vendor Portal	Size
<input type="checkbox"/>	Signed PDF Contract Document.pdf 📎	✗	132 KB
<input type="checkbox"/>	Fully Executed Contract	✗	132 KB

Add Attachments

