Appendix 21

SOLICITATION AMENDMENT (SAMPLE)

Title of Solicitation

Solicitation Number

Addendum No 1  [Date posted/issued]

The solicitation is amended as follows:

1. Section I, Item Number 7 (Deadline for Offers) is deleted and replaced with the following:

   7. Deadline for Offers: In Issuing Office No Later Than: Month/Day/Year; 2:00 p.m., Central Time.

2. Section II, Part D (Key Personnel) is amended by adding the following as new Paragraph 5.

   (5) Successful Respondent, at the request of the Agency Project Manager, shall cooperate in all reasonable respects with contractors retained by Agency in connection with the Services, and any other Agency-designated entities which are associated with the Services provided under the contract.

3. The last sentence in the first paragraph of Part P (Timeline) of Section II is deleted in its entirety.

Replacement pages are provided herein.

Acknowledgement of Receipt of Addendum No 1:

Respondent/Entity Name: _____________________________________________________

Signature of Authorized Representative: _________________________________________

Printed Name, Title: _________________________________________________________

Date: _____________________________________________________________________

Respondent should sign and return this acknowledgement with its response or otherwise acknowledge Addendum Number 1 in its response.