



ABBREVIATIONS

AG/AGR	Department of Agriculture
ANSI	American National Standards Institute
APO	Agency Procurement Officer
ARM	Administrative Rules of Montana
ASTM	American Society for Testing and Materials
AUD/SAO	State Auditor's Office
BAFO	Best and Final Offer
BCP	Business Continuity Plans
BPE	Board of Public Educations
CAO	Contract Administration Office
CAPPS	Centralized Accounting and Payroll/ Personnel System
CEP	Contractor Engagement Proposal
CIO	Chief Information Officer
CJI	Criminal Justice Information
COOP	Continuity of Operations
COM/DOC	Department of Commerce
COR	Department of Corrections
CPAF	Cost Plus Award Fee
CPFF	Cost Plus Fixed-Fee
CPI	Consumer Price Index
DBE	Disadvantaged Business Enterprise
DEQ	Department of Environmental Quality
DLI	Department of Labor and Industry
DMA	Department of Military Affairs
DNRC/DNR	Department of Natural Resources and Conservation
DOA	Department of Administration
DOJ/JUS	Department of Justice
DPHHS	Department of Public Health and Human Services
DSST	Division Strategy and Solution Team
EIN	Employer Identification Number
eMACS	Montana Acquisition and Contracting System
ERP	Enterprise Resource Planning
EULA	End User License Agreement
FEIN	Federal Employer Identification Number
FFP	Firm, Fixed-Price
FOB	Free on Board
FPEPA	Fixed-Price with Economic Price Adjustment
FPLOE	Fixed-Price Level-of-Effort
FWP	Department of Fish, Wildlife and Parks
GAAP	Generally Accepted Accounting Principles
GOV	Governor's Office
HIS	Montana Historical Society



HUB	Historically Under-utilized Business
IEEE	Institute of Electrical and Electronic Engineers
IFB	Invitations for Bids
ISO	International Organization for Standardization
IT	Information Technology
ITB	Information Technology Board
ITIL	Information Technology Infrastructure Library
ITPR	Information Technology Procurement Request
JUD	Judicial Branch
LAD	Legislative Audit Division
LEG	Legislative Branch
LFC	Legislative Finance Committee
LFD	Legislative Fiscal Division
LIV	Department of Livestock
LOL	Limitation of liability
MAC	Montana Arts Council
MBE	Minority Business Enterprises
MCA	Montana Code Annotated
MCC	Montana Consumer Council
MDT/MDOT/DOT	Montana Department of Transportation
MITA	Montana Information Technology Act
MPERA	Montana Public Employee Retirement Administration
MSF/SCI	Montana State Fund
MSL/LIB	Montana State Library
MUS	Montana University System
NASPO	National Association of State Procurement Officials
NEMA	National Electrical Manufacturers Association
NIGP	National Institute of Governmental Purchasing
NIST	National Institute of Standards and Technology
OAG	Office of the Attorney General
OBPP	Governor's Office of Budget and Program Planning
OCHE	Office of Commissioner of Higher Education
OFB	Office of Finance & Budget
OPD	Office of the Public Defender
OPI	Office of Public Instruction
OSHA	Occupational Safety and Health Organization
PCI	Payment Card Industry
PHI	Protected Health Information
PII	Personal Identifiable Information
PO	Purchase Orders
POA	Purchase Order Adjustment
POCN	Purchase Order Change Notice
POL	Office of the Commissioner of Political Practices
PPI	Producer Price Index



PSC	Public Service Commission
PTI	Personal Tax Information
Q&A	Question and Answer
QAP	Quality Assurance Program
REV/DOR	Department of Revenue
RFI	Request for Information
RFO	Reason for Outage
RFP	Request for Proposals
RRS	Records Retention Schedule
SaaS	Software as a Service
SAM	System for Award Management
SFDB/SDB	Montana School for the Deaf & Blind
SFSD	State Financial Services Division
SITSD	State Information Technology Services Division
SME	Subject Matter Expert
SORM	State Office of Risk Management
SOS	Montana Secretary of State
SOW	Statement of Work
SPB	State Procurement Bureau
SSN	Social Security Number
T&M	Time-and-Materials
TCV	Total contract Value
TIN	Taxpayer Identification Number
TRB	Technical Review Board
TRS	Teachers Retirement System
UEI	Unique Entity ID
USPS	United States Postal Service
WBE	Women's Business Enterprises