**“SOLE BRAND” PROCUREMENT JUSTIFICATION**

Department name: Click or tap here to enter text.

1. “Brand name” of product: Click or tap here to enter text.
2. Description of “brand name” product: Click or tap here to enter text.
3. Name of manufacturer of “brand name” product: Click or tap here to enter text.
4. The “brand name” provided is to identify the standard of quality necessary.

Equivalents will be considered. Yes No

(If no, please complete number 5 and 6)

1. If the answer to 4 is “no,” please complete the following. Only the “brand name” item specified will be accepted:

Because patent rights, copyrights, secret processes, or control of certain materials or components provide superior use that cannot be obtained from similar products.

Because the product is unique and easily established as one-of-a kind.

Please explain: Click or tap here to enter text.

1. If the answer to 4 is “no,” please indicate other reasons for restricting competition: Click or tap here to enter text.

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Signature of Agency Procurement Official Date

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Signature of State Procurement Official Date

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Approved Disapproved