**“SOLE BRAND” PROCUREMENT JUSTIFICATION**

Department name: Click or tap here to enter text.

1. “Brand name” of product: Click or tap here to enter text.
2. Description of “brand name” product: Click or tap here to enter text.
3. Name of manufacturer of “brand name” product: Click or tap here to enter text.
4. The “brand name” provided is to identify the standard of quality necessary.

Equivalents will be considered. [ ] Yes [ ] No

(If no, please complete number 5 and 6)

1. If the answer to 4 is “no,” please complete the following. Only the “brand name” item specified will be accepted:

[ ]  Because patent rights, copyrights, secret processes, or control of certain materials or components provide superior use that cannot be obtained from similar products.

[ ]  Because the product is unique and easily established as one-of-a kind.

Please explain: Click or tap here to enter text.

1. If the answer to 4 is “no,” please indicate other reasons for restricting competition: Click or tap here to enter text.

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 Signature of Agency Procurement Official Date

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 Signature of State Procurement Official Date

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[ ] Approved [ ] Disapproved