"SOLE BRAND" PROCUREMENT JUSTIFICATION

Department name: _____

1. "Brand name" of product: _____

2. Description of "brand name" product: _____

3. Name of manufacturer of "brand name" product: _____

4. The "brand name" provided is to identify the standard of quality necessary.

   Equivalents will be considered. ☐ Yes ☐ No (If no, please complete paras. 5 and 6.)

5. If the answer to No. 4 is "no," please complete the following. Only the "brand name" item specified will be accepted:

   ☐ Because patent rights, copyrights, secret processes, or control of certain materials or components provide superior use that cannot be obtained from similar products.

   ☐ Because the product is unique and easily established as one-of-a kind.

   Please explain:

6. If the answer to No. 4 is "no," please indicate other reasons for restricting competition:

_____ _____

Signature of Agency Procurement Official Date

_____ _____

Signature of State Procurement Bureau Official Date

☐ Approved ☐ Disapproved

See attached memo for additional information.