eMACS 23.1 Release

Feature Snapshot-Screenshot

IMPORTANT:

The eMACS 23.1 release upgrade will be promoted to the eMACS Production environment beginning Friday, March 17, 2023, at 7 PM MDT/MST through Sunday, March 19, 2023, at 10 AM MDT/MST. During this time frame the Production environment WILL NOT be available to agencies or vendors.

Agencies are asked to review events they may have opening during or around this time frame and consider if any action is necessary, i.e., extending Open Date, and if applicable, the Q&A Submission Close Date. The Q&A Submission Close Date for the Q&A Board is often missed in this review.

Listed below are changes taking immediate effect Monday, March 20, 2023. These changes should NOT affect existing functionality, permissions, or access rights.

State Financial Services Division
State Procurement Bureau

Mitchell Building, Rm 165
PO Box 200135
Helena, MT 59620
406-444-2575

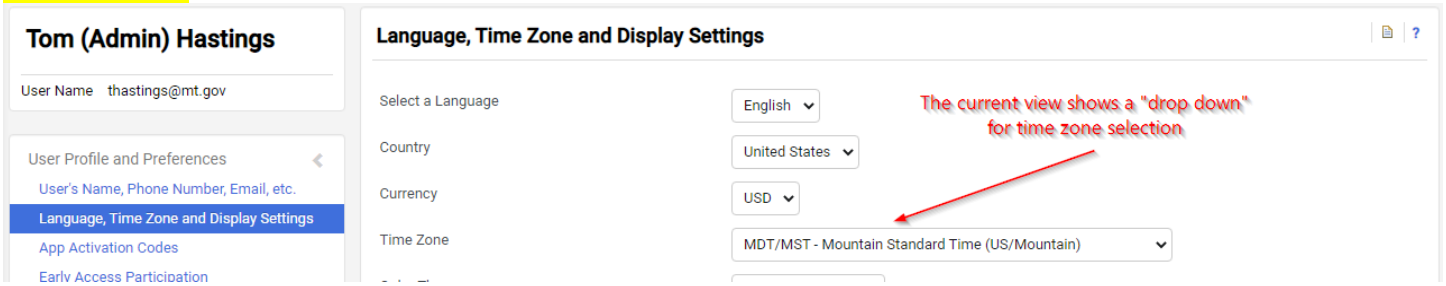
General Enhancements

With the 23.1 release, the list of Time Zones available has expanded significantly. With this expansion, all Time Zones are available for user selection in the User Profile by default.

Time Zones Expansion

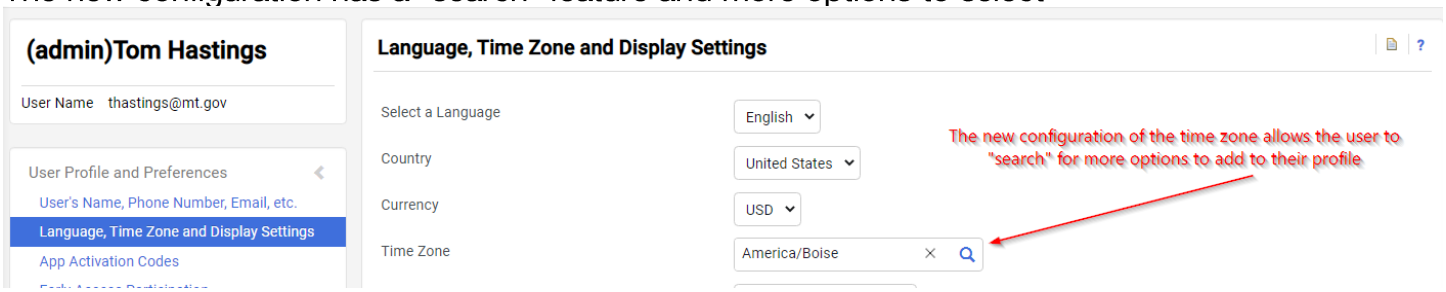
Each user should navigate to their profile and be sure the correct time zone is selected under their profile.

Current View



Enhancement View

The new configuration has a “search” feature and more options to select

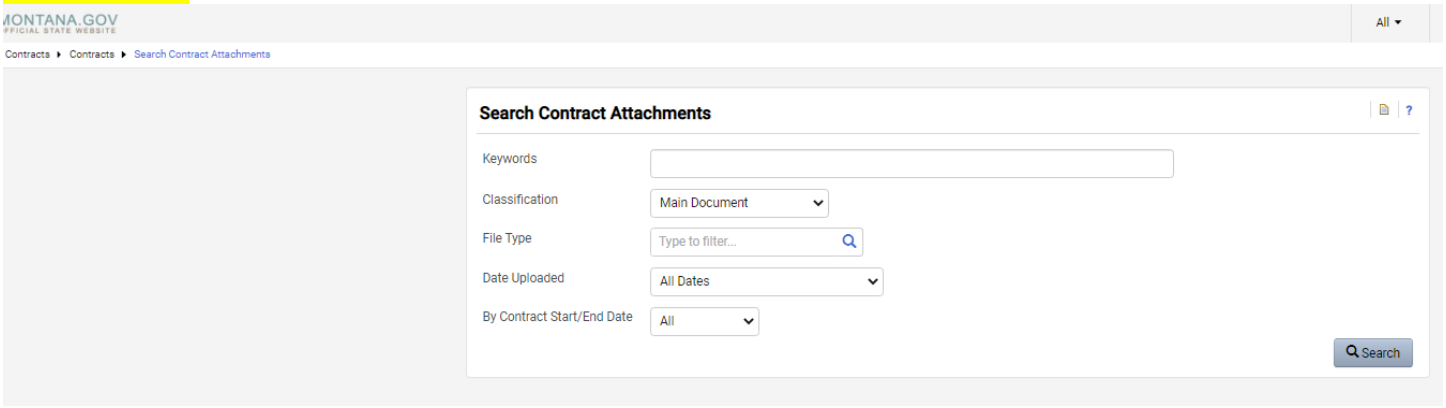


Total Contract Manager (TCM) Enhancements

New Contract Attachment Search

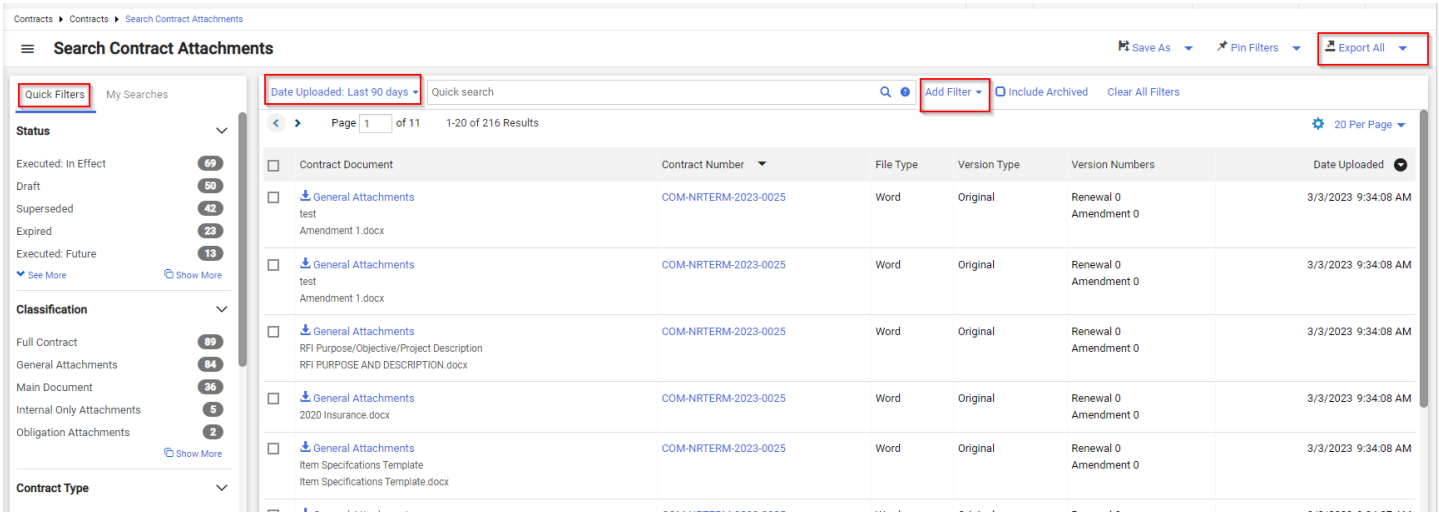
In the 23.1 release, we are updating the contract attachment search functionality, and listed below in the Enhancement View section is a list of new options

Current View



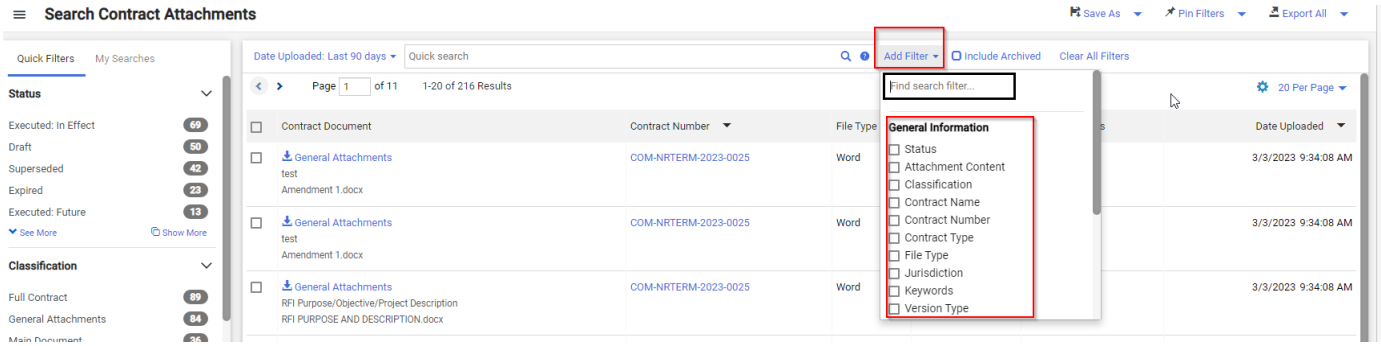
Enhancement View

- Users must have the appropriate access to use contract attachment search. By default, only contract managers and contract administrators have access to contract attachment search functionality.
- To search for contract attachments, navigate to Contracts> Contracts > Search Contract Attachments.

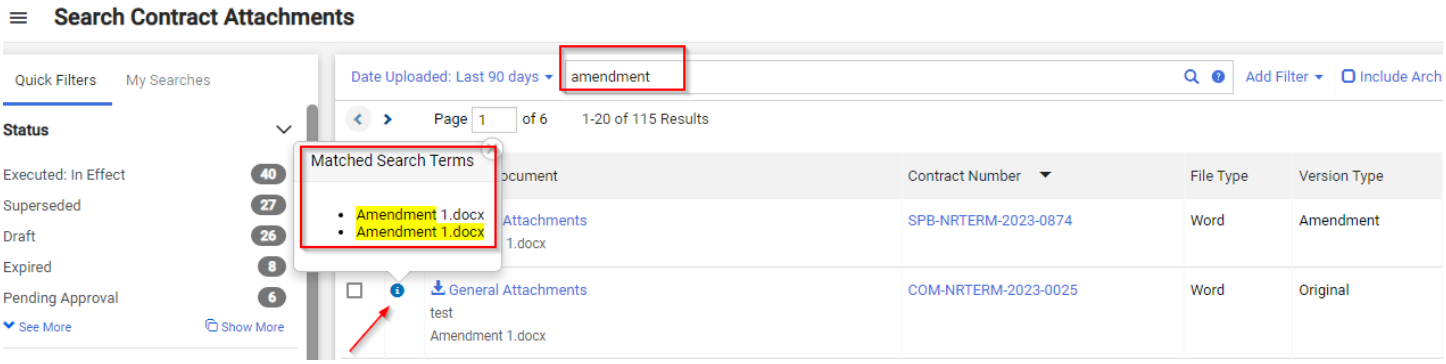


- Users may click the Export All button to export the entire displayed list of attachments or click the drop-down menu next to Export All to choose a different option.

- Users may filter the displayed list of attachments by clicking the Add Filter drop-down button and selecting the desired filter criteria. Of special note here is the Classification filter. If users choose to filter by Classification, they will also have to specify which Classification options to include: All, Full Contract, General Attachments, Internal Only Attachments, Main Document, or Obligation Attachments.



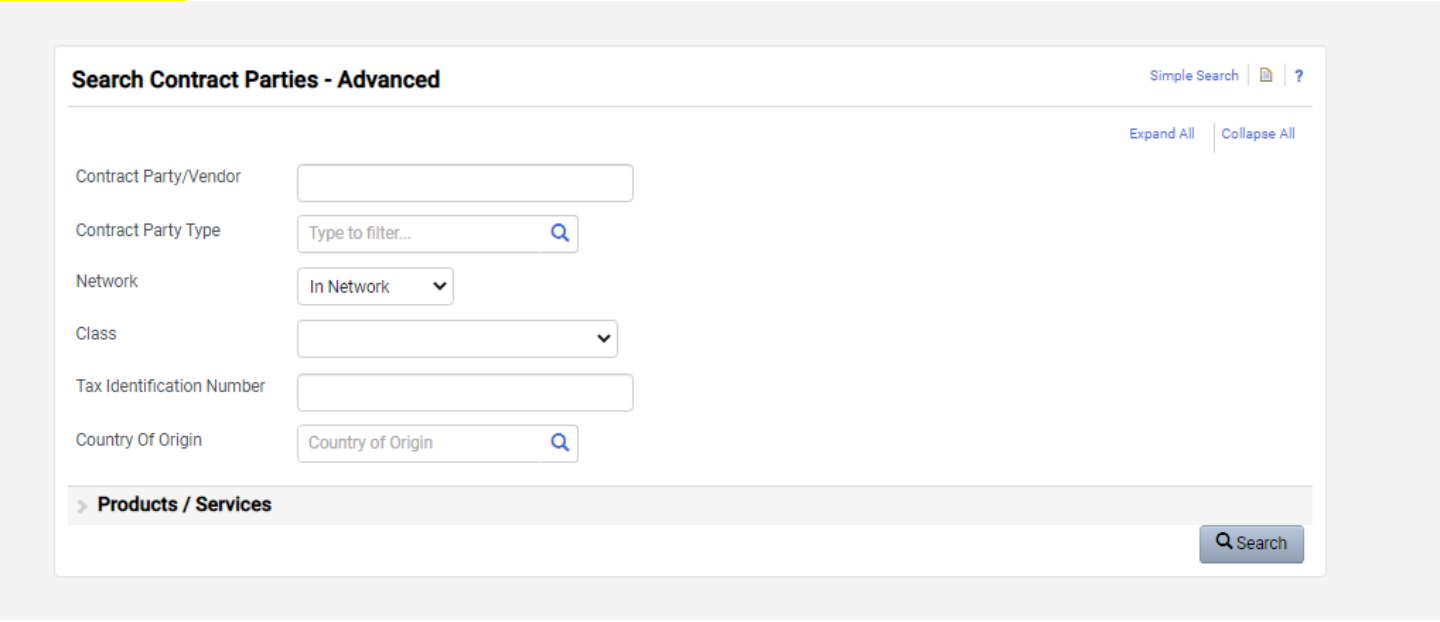
- Users may perform a search for terms using the provided text box. Once a term search has been performed, the results will include an information icon. Clicking on the blue icon will display the terms within the attachment that the search function matched with the provided text. These are called the Matched Search Terms. In the following screenshot, the red box indicates the search terms, while the box below the search field indicates the returned results that the system has matched with those terms.



New Contract Party Search

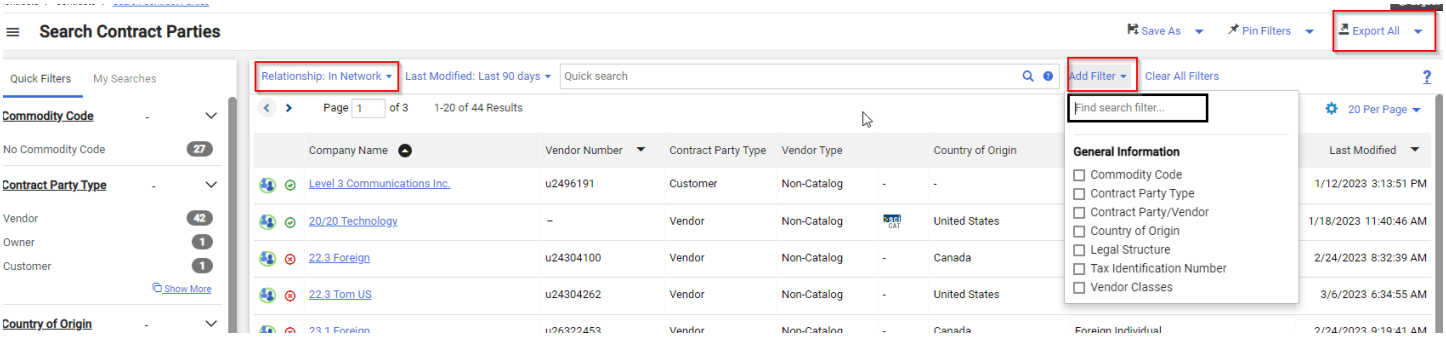
In the 23.1 release, we are updating the contract party search functionality. Users will be able to utilize expanded search features, allowing them to export search results and offering greater filter options. More information about what terms provided a match will be available to help users better understand their results.

Current View

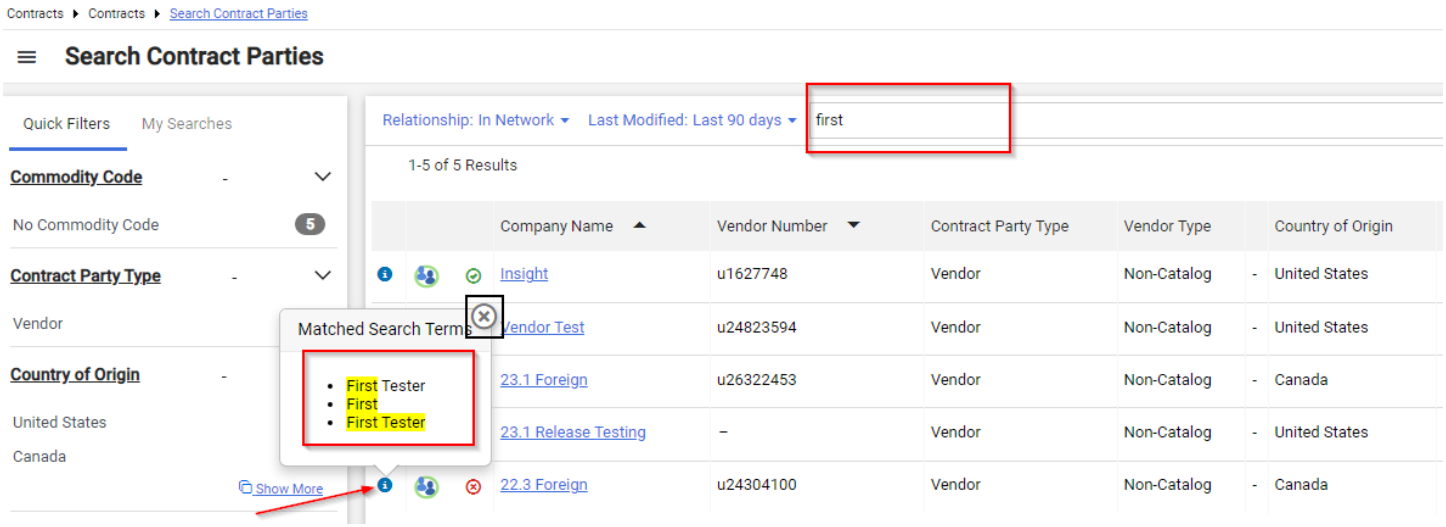


Enhancement View

- To search for contract parties, navigate to Contracts> Contracts > Search Contract Parties.



- Users may click the Export All button to export the entire displayed list of parties, or click the drop-down menu next to Export All to choose a different option.
- Users may filter the displayed list of parties by clicking the Add Filter drop-down button and selecting the desired filter criteria.
- Users may filter the displayed list of parties by the relationship of the party to the organization's network by clicking the Relationship drop-down button. The three options are All, In Network, and Out of Network.
- Users may perform a search for terms using the provided text box. Once a term search has been performed, the results will include an information icon. Clicking this icon will display the terms within the party information that the search function matched with the provided text. These are called the Matched Search Terms.



eProcurement Module – eMACS Marketplace

New Experience View Enhancements

More dashboard widgets have been added to the new experience view, and we've updated graphics for charts in widgets.

- Draft Carts - Displays a table of the most recent draft carts. The default widget name is My Draft Carts.
- Saved Searches – There are 3 saved search widgets:
  a) Display Search Results - Displays saved search results and provides simple summation capabilities. The default widget name is Search Results.
  b) Saved Search: Contracts – Displays results from a saved contract search. The default widget name is Saved Search: Contracts.
  c) Saved Search: Vendors - Displays results from a saved supplier search. The default widget name is Saved Search: Vendors