



MONTANA DEPARTMENT OF ADMINISTRATION

Director's Office

Greg Gianforte, Governor
Misty Ann Giles, Director

doa.mt.gov

406.444.2460

doadirector@mt.gov

NOTICE OF INTENT TO AWARD

Solicitation Title/Event Name:

Solicitation Number:

Solicitation Close Date:

Notice of Intent to Award Post Date:

Issuing Contracts Officer contact information:

The State intends to award a contract to the apparent successful offeror(s) of the above-mentioned solicitation. The Notice of Intent to Award shall not be considered a binding commitment by the state.

Under the Montana Procurement Act, the State has made the relevant scoring matrix/bid tab for the above-mentioned solicitation available for public inspection. Comments from the public regarding the proposed award must be submitted to the Contracts Officer listed above within this 7-day notice period.

Apparent Successful Offeror(s)

Unsuccessful Offeror(s)

**OPI-RFP-2024-0527AB
Second Chance Homes SFY25**

SCORE SUMMARY WORKSHEET				
Category	Possible Points	Florence Crittenton Home and Services	Human Resource Development Council	Mountain Home Montana
Provision of Services				
Description of service area currently being served and any plan for expansion	45	42	40	42
An estimate of the total number of participants to be served during a 12-month period	90	80	82	78
A detailed description of how the offeror will meet the scope of work including how outcomes will be tracked	225	215	215	195
Company Profile and Experience				
A detailed description of any similar past projects	210	195	195	190
A general description of the firm including its primary source of business, organizational structure and size, number of employees, years of experience	105	95	95	95
Resumes				
Key Personnel	45	42	42	42
Financial Stability				
Financial Stability	P/F	P	P	P
Internal Control				
Service Organization's Internal Control Assessment	P/F	P	P	P
Internal Control Assessment	P/F	P	P	P
Cost Proposal				
Cost Proposal	90	90	90	78
Narrative	90	50	85	70
Equal Pay for Montana Women				
5% Bonus Points Equal Pay for Montana Women. Offerors who agree and certify compliance to Executive Order No. 12-2016, Equal Pay for Montana Women, will receive a bonus of 5% of the total points available. Offerors who do not comply will not receive bonus points	45	45	45	45

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Second Chance Homes SFY25

Individual Scoring Matrix

The evaluator/evaluation committee will review and evaluate the offers according to the following criteria based on a total number of 900 points.

Offeror (Company) Name: Florence Crittenton Home & Services

Total Points Awarded: 1,663

Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Provision of Services			
Description of service area currently being served and any plan for expansion	45	42	States they are the only organization that serves children as young as 12, they serve the entire state and have several participants coming from tribal reservation communities. They are serving Montana and anyone moving here. Provide services to clients state-wide, with 24-hour support and tribal areas.
An estimate of the total number of participants to be served during a 12-month period	90	80	This company will serve 6 eligible residents and 2 slots for domestic violence survivors. They are funding 6 units in YMH and RMH, and serve 20 to 22 children and individuals within 14 months. They have 4 YMH programs and 2 RMH programs, difficult time identify if the 20 to 22 individuals included children.
A detailed description of how the offeror will meet the scope of work including how outcomes will be tracked	225	215	Residential group program and treatment plans to meet all the objectives and outcomes listed in the RFP. Page 2 is a solid response; they will use data they are already using and didn't have concerns about the specific data we requested. Intake and discharge data is gathered, the number of services provided with parent skills, the depression inventory skills, part 2, and more, they will be compiled the data for TANF.
Company Profile and Experience			
A detailed description of any similar past projects	210	195	On page 3 of the response, described holding a previous contract and a general history of experience that meets the needs of the project. Prior second chance home recipient, past contractor
A general description of the firm including its primary source of business, organizational structure and size, number of employees, years of experience	105	95	The company is accredited by State, they are a maternity home and youth care facility, employs 50 staff, and have 120 years of experience in servicing women and children. Provided the source of business, although the organization structure is a little weak. They made it clear they don't depend on us as only funding and have a variety of services.
Resumes			
Key Personnel	45	42	They did provide key staff and roles, went beyond just leadership, and gave a full explanation of the plan beyond the key personnel. Provided resumes but am concerned with the transportation coordinator.

Offeror (Company) Name: Florence Crittenton Home & Services			Total Points Awarded: 1,663
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Financial Stability			
Financial Stability	P/F	P	
Internal Control			
Service Organization's Internal Control Assessment	P/F	P	
Internal Control Assessment	P/F	P	
Cost Proposal			
Cost Proposal	90	90	
Narrative	90	50	Concerns with full funding of transportation position, costs were reasonable but will need to discuss allowable costs. Unallowable costs in the direct client services, worked out to be \$5,200 of assistance per family which we can't pay for, what percent is FTE?
Equal Pay for Montana Women			
5% Bonus Points Equal Pay for Montana Women. Offerors who agree and certify compliance to Executive Order No. 12-2016, Equal Pay for Montana Women, will receive a bonus of 5% of the total points available. Offerors who do not comply will not receive bonus points	45	45	

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Individual Scoring Matrix

The evaluator/evaluation committee will review and evaluate the offers according to the following criteria based on a total number of 900 points.

Offeror (Company) Name: Human Resource Development Council			Total Points Awarded: 1,733
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Provision of Services			
Description of service area currently being served and any plan for expansion	45	40	Serving 20 counties and is planning on expanding.
An estimate of the total number of participants to be served during a 12-month period	90	82	They noted they were going to serve 13 parents and children.
A detailed description of how the offeror will meet the scope of work including how outcomes will be tracked	225	215	They have processes in place to support mothers and children including supportive housing environments. They are trauma-informed, including engaging youth. They collaborate with the community partners, and they plan on monitoring and reporting various Key Performance Indicators (KPIs) through the use of assessment surveys and program records. Find objectives and outcomes listed in the RFP, and have youth congregates living facility. They mention they will use the youth center approach on page 2 they did a good job explaining outcomes, clear that they met the scope of work and outlined expected outcomes.
Company Profile and Experience			
A detailed description of any similar past projects	210	195	They provide 25 programs including homelessness and employee training. Had many homeless prevention programs for youth specifically and experience with employment and training programs.
A general description of the firm including its primary source of business, organizational structure and size, number of employees, years of experience	105	95	The company profile and experience are good, they have been doing this work since 1976 and well described 2022, funding through various grants and contracts with specifics. Addresses poverty through 24 core programs, supported by 50 or more grants, and has over 202 employees. They provided an organizational chart and a good description of programming.
Resumes			
Key Personnel	45	42	Key personnel resumes were attached, and there are no concerns. This was a good response, focused on leadership team qualifications.
Financial Stability			
Financial Stability	P/F	P	

Offeror (Company) Name: Human Resource Development Council			Total Points Awarded: 1,733
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Internal Control			
Service Organization's Internal Control Assessment	P/F	P	
Internal Control Assessment	P/F	P	
Cost Proposal			
Cost Proposal	90	90	
Narrative	90	85	Did an excellent job breaking down costs and allocation model that supported, allocated positions seem reasonable.
Equal Pay for Montana Women			
5% Bonus Points Equal Pay for Montana Women. Offerors who agree and certify compliance to Executive Order No. 12-2016, Equal Pay for Montana Women, will receive a bonus of 5% of the total points available. Offerors who do not comply will not receive bonus points	45	45	

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Individual Scoring Matrix

The evaluator/evaluation committee will review and evaluate the offers according to the following criteria based on a total number of 900 points.

Offeror (Company) Name: Mountain Home Montana			Total Points Awarded: 1,625
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Provision of Services			
Description of service area currently being served and any plan for expansion	45	42	They do the Missoula area specifically and are expecting they will add 20 additional family houses in Montana. Expansion wasn't specific to this project, but would be a benefit.
An estimate of the total number of participants to be served during a 12-month period	90	78	This company has proposed 31 families but unclear if over 12 months. Had a hard time understanding how many participants second-chance homes would be, spoke about total participants and eligibility, but can impact data collection if we are unsure about the specific program. They are unclear on how many will be served with this funding.
A detailed description of how the offeror will meet the scope of work including how outcomes will be tracked	225	195	The mental health support and outcomes were identified, working with Native American communities. The Scope of Work didn't break down individual areas, but the Offeror Qualifications assisted in the response. Online client tracking database and use life skills progression assessment tool. Therapeutic services with residential group homes, and tribal areas and they provide the services that meet the objectives in the RFP.
Company Profile and Experience			
A detailed description of any similar past projects	210	190	They have many services to provide support to children and young mothers, they are vague on dates and past projects they have done and no mention of being past recipients. Progression of services being added but is currently unclear on when they are added but have been progressively adding for 24 years.
A general description of the firm including its primary source of business, organizational structure and size, number of employees, years of experience	105	95	The funding was from different federal sources and did a good job on the breakdown of services. They have 24 years of experience, with a non-profit license mental health structure, but they are weaker on this structure. They employ 36 full-time and 10 part-time staff.
Resumes			
Key Personnel	45	42	The resumes provided were fine, they met expectations and provided resumes for filled and job postings for unfilled positions.
Financial Stability			
Financial Stability	P/F	P	

Offeror (Company) Name: Mountain Home Montana			Total Points Awarded: 1,625
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Internal Control			
Service Organization's Internal Control Assessment	P/F	P	
Internal Control Assessment	P/F	P	
Cost Proposal			
Cost Proposal	90	78	
Narrative	90	70	There were no issues with the narrative, they provided allocation and support where needed. The amount from the narrative to budget was \$38.00 off and staff training wasn't described in the narrative. The budget was easy to follow but unclear of the number of clients being served and made it hard to tell if the staffing allocated was reasonable.
Equal Pay for Montana Women			
5% Bonus Points Equal Pay for Montana Women. Offerors who agree and certify compliance to Executive Order No. 12-2016, Equal Pay for Montana Women, will receive a bonus of 5% of the total points available. Offerors who do not comply will not receive bonus points	45	45	

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Cost Worksheet

Lowest overall cost receives the maximum allotted points. All other proposals receive a percentage of the points available based on their cost relationship to the lowest. Example: Total possible points for cost are 300. Offeror A's cost is \$20,000. Offeror B's cost is \$30,000. Offeror A would receive 300 points. Offeror B would receive 200 points ($\$20,000/\$30,000 = 67\% \times 300 \text{ points} = 200$).

Cost			
Points Available	90		
Lowest Cost	\$100,000.00		
Vendor Name	Proposed Cost	Points Earned	Notes:
Florence Crittenton Home and Services	\$100,000.00	90	
Human Resource Development Council	\$100,000.00	90	
Mountain Home Montana	\$115,739.00	78	

Technical Scoring Session

OPI-RFP-2024-0527AB
Second Chance Homes SFY25

June 19, 2024
10:30 AM - 11:35 PM

Teams

Evaluation Committee Members: Andrea Goetsch, Stephanie Wilkins, and Jessie Counts
Contracts Officer: Amanda Battin

Order of Evaluation: Alphabetical
Scoring Method: Consensus