



MONTANA DEPARTMENT OF ADMINISTRATION

Director's Office

Greg Gianforte, Governor
Misty Ann Giles, Director

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NOTICE OF INTENT TO AWARD

Solicitation Title/Event Name:

Solicitation Number:

Solicitation Close Date:

Notice of Intent to Award Post Date:

Issuing Contracts Officer contact information:

The State intends to award a contract to the apparent successful offeror(s) of the above-mentioned solicitation. The Notice of Intent to Award shall not be considered a binding commitment by the state.

Under the Montana Procurement Act, the State has made the relevant scoring matrix/bid tab for the above-mentioned solicitation available for public inspection. Comments from the public regarding the proposed award must be submitted to the Contracts Officer listed above within this 7-day notice period.

Apparent Successful Offeror(s)

Unsuccessful Offeror(s)

DPHHS-RFP-2026-0640AB
CRP Community Response Program
SCORE SUMMARY WORKSHEET

Evaluation Section Number and Name	Points Possible	Alliance for Youth, Inc	Billings Exchange Family Tree	Bitterroot Early Learning Network	Family Promise of Greater Helena	Greater Butte Community Coordinated
Section 2: Scope and Provisions of Services						
2.1.1 - 2.1.3 Eligibility	P/F	P	F	P	P	P
2.2.1 - 2.2.9 General Requirements	P/F	P	F	P	F	P
2.2.10 Partnership and Collaboration	2000	1875	1400	1700	1100	1950
2.2.11 Work Plan	1250	1190	900	1150	750	1050
2.3.1 - 2.3.9 Framework Requirements	1250	1200	800	900	500	1200
2.4.1 - 2.4.3 Reporting	P/F	P	P	P	P	P
Section 3: Offeror(s) Qualifications						
3.1.1 Parent/Caregiver Letters of Support	1000	975	600	1000	900	950
3.1.2 Local Community Partners Letters of Support	1000	975	845	1000	1000	1000
3.2 Company Profile and Experience	1000	935	600	900	750	950
3.3 Resumes	500	500	0	500	500	500
Section 4: Budget and Detailed Budget Narrative (workbook)						
4.1.1 Budget	1000	1000	1000	950	700	1000
4.1.2 Budget Narrative	1000	1000	500	900	450	1000
Equal Pay for MT Women						
Offeror(s) who agree and certify compliance to Executive Order No. 12-2016, Equal Pay for MT Women, must receive a bonus of 5% of the total points available. Offeror(s) who do not comply must not receive bonus points.	500	500	500	500	500	500
Section 2 - 4 Total:	10000	9650	6645	9000	6650	9600
Equal Pay for MT Women Bonus Points:	500	500	500	500	500	500
Total Points:	10500	10150	7145	9500	7150	10100

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CRP Community Response Program

Individual Scoring Matrix

The evaluator/evaluation committee must review and evaluate the offers per the following criteria, based on a total number of 10,000 points. The Scope of Services, Offeror(s) Qualifications, and Cost Proposal portions of the proposal must be evaluated based on the Scoring Guide.

Offeror (Company) Name: Alliance for Youth, Inc

Total Points Awarded:

Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Section 2: Scope and Provisions of Services			
2.1.1 - 2.1.3 Eligibility	P/F	P	They are an eligible non-profit organization and attested to compliance and defined service areas.
2.2.1 - 2.2.9 General Requirements	P/F	P	The specifically made acknowledgements to each general requirements, and acknowledged prior participation.
2.2.10 Partnership and Collaboration	2000	1875	They have lots of documentation on partnerships and collaboration in communication and with other state partners in demonstrated work. They described the current work, but future plans were less specific. They would have liked more information on how they are engaging with partners via communication and making key decisions.
2.2.11 Work Plan	1250	1190	They didn't provide a lot of extra information, met the requirements solidly. The work plan was detailed, and I would have liked to see more intermediate goals toward completing the big picture goals. They are clear on what they are doing now, but would have liked to see some broader goals.
2.3.1 - 2.3.9 Framework Requirements	1250	1200	They described in detail the reason and capacity they have, they went above and beyond, and talked about the attestation and what it is related to. This was good detail with a strong description of the framework program.
2.4.1 - 2.4.3 Reporting	P/F	P	They acknowledged all requirements.
Section 3: Offeror(s) Qualifications			
3.1.1 Parent/Caregiver Letters of Support	1000	975	There was a strong letter of support, but there was trouble discerning the timeframe on one engagement letter. They described the impact and value of community are well described, with strong parent acknowledgment of services.
3.1.2 Local Community Partners Letters of Support	1000	975	The support with local community partners is highly valued by other supports and services in the community. This demonstrates trust in the community, and the CFSD relationship is a big part of the community. They have a strong company profile, and do mention that they have a 12-member Board of Directors, but no list was attached.

Offeror (Company) Name: Alliance for Youth, Inc		Total Points Awarded:	
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
3.2 Company Profile and Experience	1000	935	They demonstrated a history of partnership in the community and long-standing relationships, including a strong company profile, and mentioned they have a 12-member Board of Directors, but no list was attached.
3.3 Resumes	500	500	The resumes were present, and the experience was suited to the task.
Section 4: Budget and Detailed Budget Narrative (workbook)			
4.1.1 Budget	1000	1000	The budget was thorough and represented the services they intend to provide, and was all within the limitations and thresholds set by the RFP.
4.1.2 Budget Narrative	1000	1000	This was good detail on meeting the RFP requirements.
Equal Pay for MT Women			
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Section 2 - 4 Total:	10000	9650	
Equal Pay for MT Women Bonus Points:	500	500	
Total Points:	10500	10150	

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Individual Scoring Matrix

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Offeror (Company) Name: Billings Exchange Club Child Abuse Prevention

Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Section 2: Scope and Provisions of Services			
2.1.1 - 2.1.3 Eligibility	P/F	F	This was missing some required elements and didn't include the organization name on each page, nor did it acknowledge the disciplinary action or requirements. They did not reference CFSD referrals and didn't describe their service areas. This was a hard response to navigate through as the sections weren't labeled.
2.2.1 - 2.2.9 General Requirements	P/F	F	The sections weren't labeled, which made navigation difficult. They were missing elements that made it unable to determine service areas and were unsure if a tribal letter is required, and did not acknowledge needing to have the TA survey done in 60-days.
2.2.10 Partnership and Collaboration	2000	1400	There is no service area description included, and only a broad description of the partnership and collaboration. They described some detail who the partners were, this is where the idea of tribal communication comes from, and no missing required information. They did not describe the 12-month outlook on parent partnerships.
2.2.11 Work Plan	1250	900	The work plan was not on the required template, but the work plan was not provided. Some elements of the timelines were not reflective of the program framework and needs. They didn't provide a lot of additional detail.
2.3.1 - 2.3.9 Framework Requirements	1250	800	They have a grasp of the spirit of the program and include sufficient descriptions. They were missing multiple pieces and didn't see a note of mandatory reporting training in this section, no acknowledgement for 10 families per quarter. They didn't attest to potential changes and adjustments to changes from the department.
2.4.1 - 2.4.3 Reporting	P/F	P	They acknowledged reporting.

Offeror (Company) Name: Billings Exchange Club Child Abuse Prevention			
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Section 3: Offeror(s) Qualifications			
3.1.1 Parent/Caregiver Letters of Support	1000	600	There was one letter with almost all required information, but the other parent comments were included last and required the mandatory elements. They provided too many letters, which lacked dates.
3.1.2 Local Community Partners Letters of Support	1000	845	The letters were provided, although lacking dates, and did demonstrate a strong partnership and impact on the community.
3.2 Company Profile and Experience	1000	600	This was provided, but not a lot of details; they were missing the vision and mission descriptions, which were general, and couldn't find the UEI # in this section; however, it was listed in the business information. They are missing the outline of services and the history of services.
3.3 Resumes	500	0	There were no resumes provided.
Section 4: Budget and Detailed Budget Narrative (workbook)			
4.1.1 Budget	1000	1000	No comments were provided, as the budget was good and within the limit.
4.1.2 Budget Narrative	1000	500	There was not a lot of detail around the budget.
Equal Pay for MT Women			
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Section 2 - 4 Total:	10000	6645	
Equal Pay for MT Women Bonus Points:	500	500	
Total Points:	10500	7145	

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Offeror (Company) Name: Bitterroot Early Learning Network

Total Points Awarded:

Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Section 2: Scope and Provisions of Services			
2.1.1 - 2.1.3 Eligibility	P/F	P	The eligibility components were acknowledged or described.
2.2.1 - 2.2.9 General Requirements	P/F	P	The requirements were easily identified and acknowledged.
2.2.10 Partnership and Collaboration	2000	1700	There were partnerships listed, there wasn't a lot relevant and connected to this work, but all the requested elements were present. They demonstrated partnership and collaboration, but would like more details on the narrative.
2.2.11 Work Plan	1250	1150	They stated what they will do should they be awarded, but not detailed, the response was fairly generic. They provided good detail on the discussion points column and the detailed discussion points, but specific strategies were missing.
2.3.1 - 2.3.9 Framework Requirements	1250	900	They acknowledged requirements but need details on external partners for referring out for services, including an absence of a list of the provided services. This was a very minimal response and was missing mandatory reporting acknowledgements in this section. The services offered weren't clear and were missing mandatory reporting requirements.
2.4.1 - 2.4.3 Reporting	P/F	P	The reporting was acknowledged.
Section 3: Offeror(s) Qualifications			
3.1.1 Parent/Caregiver Letters of Support	1000	1000	The parent letters of support were from the same scope, but are included. This met the requirements and described the outcomes of services received. This contained all the required elements, and the parent letters were present.
3.1.2 Local Community Partners Letters of Support	1000	1000	They reflect strong community partnerships, including a partnership coalition's support. They have a broad partnership that is university-specific.

Offeror (Company) Name: Bitterroot Early Learning Network			Total Points Awarded:
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
3.2 Company Profile and Experience	1000	900	This had all the required elements present, but was missing the Board of Directors list.
3.3 Resumes	500	500	They were all present and included, the resumes provided, and the experience is consistent with the services framework.
Section 4: Budget and Detailed Budget Narrative (workbook)			
4.1.1 Budget	1000	950	They are over the requested fund amounts for supplies.
4.1.2 Budget Narrative	1000	900	The required elements were present, and information was present, but needed more details. No description of the supplier or description of the sources of cash-match, but can't verify if they are non-federal sources.
Equal Pay for MT Women			
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Section 2 - 4 Total:	10000	9000	
Equal Pay for MT Women Bonus Points:	500	500	
Total Points:	10500	9500	

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Offeror (Company) Name: Family Promise of Greater Helena			Total Points Awarded:
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Section 2: Scope and Provisions of Services			
2.1.1 - 2.1.3 Eligibility	P/F	P	The offeror, in some instances, restated instead of attesting to the requirement.
2.2.1 - 2.2.9 General Requirements	P/F	F	They resubmitted the eligibility requirements by mistake.
2.2.10 Partnership and Collaboration	2000	1100	Couldn't find any plans for current or future work within the parent section, and in the communities section, current plans are addressed, but no future work. They spoke mainly about their current work, and were missing a 12-month parent partnership plan, and minimal information was provided.
2.2.11 Work Plan	1250	750	There are no discussion points noted to detail the Scope of Work. There are missing goals, objectives, and strategies. Minimal information was provided.
2.3.1 - 2.3.9 Framework Requirements	1250	500	They copied and pasted in the proposal, and restated what was being asked and very few specific attestations.
2.4.1 - 2.4.3 Reporting	P/F	P	They passed the reporting.
Section 3: Offeror(s) Qualifications			
3.1.1 Parent/Caregiver Letters of Support	1000	900	It was not clear if parents/caregivers' letters were within the last 5 years; they were present.
3.1.2 Local Community Partners Letters of Support	1000	1000	They demonstrate positive community impact and meet the requirements, but there was no email on a letter. This demonstrates good communication and collaboration.
3.2 Company Profile and Experience	1000	750	The profile is limited in detail and is missing the vision statement and Board of Directors list.
3.3 Resumes	500	500	Unsure of staffing and who will be doing what.

Offeror (Company) Name: Family Promise of Greater Helena		Total Points Awarded:	
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Section 4: Budget and Detailed Budget Narrative (workbook)			
4.1.1 Budget	1000	700	This was complete but the staffing tab doesn't match the staffing section in the template and exceeds the amount listed.
4.1.2 Budget Narrative	1000	450	There is no description of cash-match, no fringe benefits in the calculation, but it is present in the budget. A concern is that CRP funds are to be used for direct services, and a significant amount is dedicated to occupancy for janitorial, repairs, and maintenance, along with dedicated driver hours. They did not separate fringe benefits, and the staffing pieces are not consistent between Tabs 2-4 and Tab 1. It was inconsistent throughout, but the staffing doesn't match the template.
Equal Pay for MT Women			
Offeror(s) who agree and certify compliance to Executive Order No. 12-2016, Equal Pay for MT Women, must receive a bonus of 5% of the total points available. Offeror(s) who do not comply must not receive bonus points.	500	500	
Section 2 - 4 Total:	10000	6650	
Equal Pay for MT Women Bonus Points:	500	500	
Total Points:	10500	7150	

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Offeror (Company) Name: Greater Butte Community Coordinated Child Care

Total Points Awarded:

Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
Section 2: Scope and Provisions of Services			
2.1.1 - 2.1.3 Eligibility	P/F	P	They attested to all required elements, which were organized and easy to find.
2.2.1 - 2.2.9 General Requirements	P/F	P	The components were present.
2.2.10 Partnership and Collaboration	2000	1950	They demonstrated being very intentional about having parent and community involvement to improve their systems. Appreciate the detail in future planning and what they intended to do. They demonstrated partnerships with the community and broader systems.
2.2.11 Work Plan	1250	1050	The goals and states were listed, but would have liked more detail in the discussion section. The vision and mission were described, but little to no discussion on detailing the work. Some things were marked complete already in the plan, but they shouldn't be, as they are what will be happening in the future.
2.3.1 - 2.3.9 Framework Requirements	1250	1200	The detailed framework outlined and mentioned the CFSD collaboration. This section demonstrates a clear understanding of the program.
2.4.1 - 2.4.3 Reporting	P/F	P	All components were attested too.
Section 3: Offeror(s) Qualifications			
3.1.1 Parent/Caregiver Letters of Support	1000	950	The emails were missing from letters, but have the ability to contact, and did identify a positive outcome to services provided. One of the letters indicates that CFSD was involved in the family during the time within the program.
3.1.2 Local Community Partners Letters of Support	1000	1000	The letters demonstrated communication, collaboration, and included letters including partnership with the local CFSD office. This was a strong letter of support.

Offeror (Company) Name: Greater Butte Community Coordinated Child Care			Total Points Awarded:
Category	Possible Points	Points Awarded	Mandatory Justification Comments for Points Awarded
3.2 Company Profile and Experience	1000	950	The services indicate strong involvement in prevention work and take a holistic approach to prevention. They listed the board members, and they have a long history in the community to have established relationships for effective partnerships. They have strong prevention programming, which indicates trusted partnerships.
3.3 Resumes	500	500	The qualifications were connected to the intended work and easy to see in the presentation of materials. The number of staff needs some clarity on who will do what.
Section 4: Budget and Detailed Budget Narrative (workbook)			
4.1.1 Budget	1000	1000	This was complete, and met all thresholds in the budget.
4.1.2 Budget Narrative	1000	1000	The detailed the use of funds are in-line with the requirements. They provided adequate details and was all in an easy-to-find location.
Equal Pay for MT Women			
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Section 2 - 4 Total:	10000	9600	
Equal Pay for MT Women Bonus Points:	500	500	
Total Points:	10500	10100	

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SCORING GUIDE

In awarding points to the evaluation criteria, the evaluator/evaluation committee will consider the following guidelines:

Superior Response (95-100%): A superior response is an exceptional reply that completely and comprehensively meets all of the requirements of the RFP. In addition, the response may cover areas not originally addressed within the RFP and/or include additional information and recommendations that would prove both valuable and beneficial to the agency.

Good Response (75-94%): A good response clearly meets all the requirements of the RFP and demonstrates in an unambiguous and concise manner a thorough knowledge and understanding of the project, with no deficiencies noted.

Fair Response (60-74%): A fair response minimally meets most requirements set forth in the RFP. The offeror demonstrates some ability to comply with guidelines and requirements of the project, but knowledge of the subject matter is limited.

Failed Response (59% or less): A failed response does not meet the requirements set forth in the RFP. The offeror has not demonstrated sufficient knowledge of the subject matter.

Technical Scoring Session

DPHHS-RFP-2026-0640AB
CRP Community Response Program

Date 2/12/2026
Time 9:00 AM - 12: 20 PM

Location Microsoft Teams

Evaluation Committee Members: Brandi Loch, Josh Kendrick, Jill Christensen
Subject Matter Experts: Lona Gregor-Martin, Mackenzie Forbes
Contracts Officer: Amanda Battin, amanda.battin2@mt.gov

Order of Evaluation: Alphabetical
Scoring Method: Consensus